

2020-2021

# Calvary Christian School



Parent / Student  
Handbook

## A Message from the Principal

Dear CCS Families,

We are thankful you are a part of our CCS Family and are looking expectantly to what God will do during the new school year in and through us at Calvary Christian School.

Join us in praying that God would anoint our teachers, staff, volunteers, and me as we seek to prepare each student to live a victorious Christian life and remain in the middle of His will. Pray that each student would reach their full potential academically and most importantly, spiritually.

It is our prayer that our students and families feel the love and support of this special school community as we partner with you to provide a quality education with Jesus at the center. We welcome and value your feedback as we desire to make the CCS educational experience continually better.

Please spend time reading through the handbook to become familiar with our school policies and procedures. Thank you for blessing us with your kids.

*Now to Him who is able to do exceedingly and abundantly  
above all that we ask or think,  
according to the power that works in us, to Him be glory in the church by Christ Jesus to all generations, forever  
and ever. Amen.  
Ephesians 3:20-21*

For His glory,

Mindy Tiber

Mindy Tiber  
Calvary Christian School  
Principal

Calvary Christian School is a ministry of Calvary Boise.

## About Calvary Boise

Our primary goals are as follows:

1. As a church family, our goal for activities is patterned after the simple program of the first Christians. In Acts 2:42 we are told they "continued steadfastly in the apostles' doctrine [teaching] and fellowship, in the breaking of bread, and in prayers."
2. Our goal for activities outside the church is centered upon Christ's commission that as a result of the empowering of the Holy Spirit, we will be "witnesses to Me [Jesus] in Jerusalem, and in all Judea and Samaria, and to the end of the earth" (Acts 1:8).
3. Our goal as individuals is to emphasize a life of deepening intimacy with Jesus Christ. As the Apostle Paul prayed, "to know the love of Christ; that you may be filled with all the fullness of God." (Ephesians 3:19). To thereby be able to live out, in practical terms, a life that is "beholding as in a mirror the glory of the Lord, we are being transformed into the same image, from glory to glory, just as by the Spirit of the Lord" (2 Corinthians 3:18).

Overarching these three goals is a sincere desire in and by God's grace to do all because of love, knowing that whatever we do without love "profits nothing" (1 Corinthians 13:1-3).

One other thing we would like you to know is that none of these things are being done perfectly. In a world where promises and words often outdistance reality, we are happy to admit we are moving forward but certainly have not arrived.

I trust and pray that God's grace and love through Jesus Christ will be your ever-growing experience.

In His Grace,



Pastor Tucker Maile

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## Statement of Faith

The whole Bible is our creed. Therefore, any effort to define what we believe necessitates a desire to emphasize the whole Word of God as the source of our core beliefs.

*We believe in the inspiration of the Bible; in God the Father, Son and Holy Spirit; in the virgin birth of Christ. (2 Tim.3:16-17; 1 John 5:6-13; Matthew 1:22-23)*

*We believe in Jesus Christ's blood atonement that provides forgiveness from sin and delivers us from the judgment for sin that awaits all mankind. (1 John 2:2; Romans 6:23)*

*We believe in His bodily resurrection and second return to establish His Kingdom upon the earth, followed by the millennial reign of Christ after which He will create a new heaven and a new earth. (1 Cor. 15:3-4; Rev. 20:4-6; Rev. 21:1)*

God wonderfully creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. Marriage was designed by God to be the life-long union of one genetic man and one genetic woman, and only within the context of such a marriage does sexual intimacy have God's blessing. (Gen. 1:26-27; Gen. 2:20-24; Mark 10:2-9; Hebrews 13:4)

*The Statement of Faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and proper conduct, is the sole and final source of what we believe. With regard to faith, doctrine, practice, policy, and discipline, the Board of Elders of Calvary Boise is the final interpretive authority on the Bible's meaning and application for Calvary Christian School. (Hebrews 13:17)*

## Mission Statement

It is our mission to help parents prepare their children to lead a victorious Christian life.

Through prayer, the Word of God, and by the power of the Holy Spirit we will:

- *Help build the foundations for knowing God, our Creator, and belief in His Only Son, Jesus Christ our Savior.*
- *Foster in each child a love of God and the courage and confidence that comes from knowing that God loves them.*
- *Teach our children to speak, read, and write, so that they will be able to communicate effectively.*
- *Teach our children God's order in math, science, and social sciences that will give them knowledge of the world around them.*
- *Foster in our children the learning skills, social skills, and behavioral skills that will help them succeed in school and in society.*
- *Help nurture in our children their God-given strengths and talents to allow them to serve God.*
- *Develop in each child the understanding that they are responsible for themselves, the choices they make, and the consequences of their actions.*
- *Create a sense of Christian love and community.*

*"But thanks be to God who gives us the victory through our Lord Jesus Christ." 1 Corinthians 15:57*

## Admissions Policy

- CCS admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school. It does not discriminate based on race, color, or national and ethnic origin in administration of its educational policies, admissions policies, athletics, and other school-administered programs.
- CCS seeks to admit students who will experience success in its program. The school does not have the required resources to serve children who need special education programs.
- Parents and students should agree with the statement of faith and all the policies set by the administration. At least one parent/guardian must be a born-again believer in Jesus Christ and be in regular fellowship with a local body of believers.
- Ages for entry:
  - To enter Preschool, a child must be three years of age by September 1.
  - To enter Pre-Kindergarten, a child must be four years of age by September 1.
    - *Preschool and Pre-K students must also be toilet trained, have an acceptable attention span, and be able to follow simple directions.*
  - To enter Kindergarten, a child must be five years of age by September 1.
  - To enter First Grade, a child must be six years of age by September 1.
- A placement qualification evaluation will be given before students K-6<sup>th</sup> are admitted to our program. The purpose of the testing is to help determine the level of work the prospective student is doing. The program at CCS is advanced, and students who test below grade level may be required to do remedial work or repeat current grade level at CCS.
- All students are on academic and/or behavioral probation during the first nine-weeks.
- Parents must submit students' immunization record (or exemption), birth certificate, and application forms to CCS with the registration fee (one registration fee per family).
  - Idaho Code requires all students (Preschool-12) attending a public, private or parochial school in Idaho to meet minimum immunization requirements or have a valid medical, religious or personal exemption form on file **at registration** and **before attendance** to school (IDAPA 16.02.15).
- The child-to-teacher ratio for all pre-school classes will be based on a predetermined points system established by the city, and will not exceed city code limits. We strive to maintain smaller class sizes in the elementary and have averaged 16-18 per class. However, based upon enrollment, classes may be larger.
- If we receive your registration after the class has filled for the year, we will hold the completed registration form on file and add the prospective student's name to a waiting list.

## General Information

Calvary Christian Preschool, Elementary and Extended Program fall under the overall direction of the Principal. The Preschool and Extended Program are each under the leadership of their individual director. The School Advisory Board is available as a support to both school staff and parents and consists of school and church administration and some parents and staff.

- **Preschool**
  - Beginning Preschool
  - Pre-Kindergarten
- **Elementary**
  - Kindergarten - 6th grade
- **School Day**
  - Preschool and Pre-Kindergarten
    - 8:30 a.m. – 12:00 p.m.
  - Kindergarten – 6<sup>th</sup> grade
    - 8:25 a.m. – 3:25 p.m.
- **Early Dismissal**
  - Kindergarten – 6<sup>th</sup> grade
    - 8:25 a.m. – 11:45 a.m.
- **Office Hours (regular school day)**
  - 8:00 a.m. – 3:45 p.m.
- **Extended School Program**
  - The Extended Program is available on a part-time or full-time basis for CCS students.
  - The Extended Program Hours: 7 – 8:15 AM and 12:00 PM – 6:00 PM, M-F
  - Drop-ins will not be accepted due to Boise City ratio requirements.
  - Parents will be charged a \$25 (per 10 minutes) late pick-up fee per child beginning at 6:00 PM.
- **Extended Summer Program**
  - The Extended Summer Program is filled with engaging activities in the areas of art, PE, Bible, hands-on science, school skill review, field trips and outdoor activities. We offer part-time and full-time schedules to fit your needs.
- **Parent-Teacher Organization (PTO)**
  - The Parent-Teacher Organization plays an important role in our school. The PTO functions as a parent resource to support the school and provides opportunities for fellowship and fundraising for school needs. Projects such as a Harvest Festival, jog-a-thon, and coordination of room parents are just some of the many ways the PTO has blessed the school.

## Academics

- **Curriculum**
  - Much of our curriculum for preschool and elementary is based on the Abeka scope and sequence. While many of the Abeka materials are used, we carefully supplement or choose other materials when they are more appropriate. We emphasize communication skills, believing that to meet our goals, students need to be able to speak, read, write, and listen effectively.
  
- **Spiritual Guidance**
  - Daily Devotions
    - It is our supreme desire at CCS to know Jesus Christ and to be conformed in His image that we might be “rooted and grounded” in God’s Word and equipped for the ministry. Prayer, and Bible Study are the most important part of each school day. Students are encouraged to see the Lord’s will in every situation of their lives, read God’s Word, memorize it and learn to apply it.
  - Bible Curriculum
    - The clear teaching of God’s Word is the most important subject taught in our Christian school, and it is taught to all students each day. The Bible program presents the Bible in the narrative style in which it is written. The curriculum has been planned so that students going through the program will be thoroughly acquainted with the basic portions of Scripture. Students will study the traditional Bible stories, parables and miracles of Jesus, and conduct a continual study of the Bible during the year. Students will also be encouraged to apply what they have learned to their personal lives and consider what Jesus would do in each situation. Christian principles are integrated throughout the curriculum.
    - Elementary students are encouraged to bring their own Bibles; we currently use the New International Version.
  - Chapel
    - To worship the Lord together as a school, we hold a weekly chapel service each Wednesday morning. This weekly meeting also serves as a forum for class programs. Families are encouraged to attend. Pre-k classes join during the second half of the year for worship in song.
  
- **Field Trips/Off Campus Learning**
  - Field trips, service projects, and various other activities take place throughout the year both on and off campus. Enrollment requires permission to be given for participation in off campus learning and service projects. Parents will be made aware of trips off campus through teacher communication. **Siblings are unable to attend field trips.**
  
- **Academic Procedures**
  - Promotion
    - Our goal as staff and teachers of CCS is to work to ensure academic success for each student. Any retention recommendations will be made jointly by the school and the child’s parents.
  - Probation
    - Elementary students who continually fail to apply themselves academically may be placed on academic probation for one grading period if his/her overall grade point average (GPA) FALLS BELOW A 2.0. If at the end of the probationary period the student achieves an overall GPA of 2.0 or above, he/she will be removed from academic probation.
  - Progress Reports/Report Card Procedures
    - 1st quarter - Parent/Teacher Conferences
    - 2nd quarter - Report card is sent home with the student
    - 3rd quarter - Report card is sent home with the student
    - 4th quarter - Final report card is sent home. A copy is retained and filed in the respective student’s cumulative file.

- Before any cards are processed, the account must be cleared with the church accounting office. No report cards will be processed when there is a balance owing on the account
- Gradelink can be used to check on your child's progress daily or weekly. Students are encouraged to use planners to keep track of assignments for each class.
- If needed, teachers will communicate concerns outside of scheduled reports. If you have questions about your child's progress, please reach out to their teacher by email.

## Attendance

- Regular attendance is essential for successful school work.
- CCS adheres to a 90% attendance policy, and students may be denied promotion to the next grade level if they miss more than 9 days during a semester. CCS expects every enrolled child to be in attendance each day school is in session, unless prevented by an excused absence.
- **Excused Absences**
  - Excused absences are those taken with the knowledge and approval of the parent or guardian for legitimate reasons, such as illness or professional appointments. It is the responsibility of parents to notify the school if their child is absent.
- **Unexcused Absences**
  - Absences other than those due to student illness, death in the immediate family, or an approved anticipated absence are considered unexcused.
- **Planned Absences**
  - We strongly urge you to refrain from planning extended absences for your child during the school year. For unavoidable family activities that will lead to an extended absence, a note must be sent to the school giving the dates of the absence, submitted preferably at least two weeks ahead of time. Permission is granted at the discretion of the Principal or Preschool Director.
- **Make-up Work**
  - Make-up work is allowed for elementary students with excused absences. Individual teachers will determine which work needs to be made up and the time frame for completing the work.
  - Although make-up work is allowed, there is no substitute for carefully planned classroom lessons and the interactions that take place in the classroom between teacher and student.
- **Tardiness**
  - Being on time is a good start to a successful day. K-6 students are expected to be on the playground by 8:25 AM when the bell rings. We begin the day with pledges to the American Flag, the Christian Flag, and the Bible. Class begins promptly at 8:25 All Preschool students are expected to be in their classroom by 8:30 AM.
  - If a Preschool student is tardy, the parent must check the student directly into the classroom. If an Elementary student is tardy, the student *and* parent must go directly to the office and sign in.

## Tuition and Fees

- Tuition payments
  - The following tuition payments plans are available:
    - Full payment in advance (5% discount)
      - Due September 1
    - Payment in advance each semester (no discount)
      - Due September 1 and January 1
    - Payment over 10 months
      - Due the 1<sup>st</sup> of each month, September through June.
  - Standard tuition rates apply to all students admitted to the school.
  - Registration fee is due at the time of enrollment and is non-refundable.
  - Discounts are available for families with more than one child in Calvary Christian School.
  - Payments may be made directly to the church accountant, put in the CCS drop-box at the church (ask at the church reception desk), or online at [www.ccsboise.org](http://www.ccsboise.org).
  - When paying online, please:
    - make sure to designate if the payment is for preschool, elementary/middle school, or the extended program.
    - consider using the eCheck option; the school only pays 50 cents per transaction instead of 2-3% per transaction on debit and credit cards and we would prefer to not pass that fee along.
  - Payments are considered past due if the school has not received them by the date designated on the tuition agreement form. A late fee of \$20 is charged for any past due payments. There is also a \$20 charge for all checks returned because of insufficient funds. We encourage those families who have paydays after the 15th to begin tuition payments the end of the month preceding the due date.
  - Please note that checks are payable to Calvary Christian School and are not tax-deductible as a charitable contribution (tithe). Please consult your tax professional if you have any questions.
  - Parents should not enroll children in the school unless they intend to discharge school obligations in full.
  - Children of parents owing two months of tuition may not be readmitted to CCS the beginning of the third month without payment unless parents make suitable arrangements with the accounting office concerning payment of the overdue amount.
  - A written plan of action will need to be made to the Church Administrator if enrollment is to continue.
- Financial Aid-Students have to be registered to apply for Financial Aid.
  - Financial aid is intended for families who show sufficient need. Applications do not guarantee awards.
  - Existing CCS families are considered first when distributing aid.
  - Families seeking financial aid must submit a completed Financial Aid Application and include their latest income tax forms and pay stubs.
    - The school must receive an Application for Admission or Readmission and the registration fee before the Financial Aid Application can be processed.
    - A Financial Aid Application may be picked up at the CCS office during office hours (Mon.-every other Fri. 8 a.m.-3:45 p.m. or summer hours Tues, Wed, Thurs. 9 a.m.-1p.m. in June. Applications are due by July 1<sup>st</sup> and award letters are usually emailed by the 1<sup>st</sup> week of August.)
    - The information submitted will be reviewed by Calvary's Benevolence Committee and school administration to verify need.
    - **Enrollment in preschool does not qualify students for financial aid.**
  - *All parents receiving scholarship monies are **REQUIRED** to donate 30 hours of volunteer time throughout the year.*

## Communication

- Home and School
  - CCS values the partnership between the home and school. Please let us know, not only when your child will be absent for the day, but also if there have been events at home which may affect the student's day at school. If you feel your child has a problem at school or you have a concern, please follow [Matthew 18:15-16](#) by praying first, then speaking with your child's teacher. If no resolution is found, please speak to the Director of the Preschool, or the Principal.
    - *"If your brother or sister sins, go and point out their fault, just between the two of you. If they listen to you, you have won them over.<sup>16</sup> But if they will not listen, take one or two others along, so that 'every matter may be established by the testimony of two or three witnesses.'*
- Contact Information – *Please make sure the following information is always current.*
  - Address
  - Phone number
    - Main
    - Cell
  - Email address
- Classwork Folders
  - Every week, Preschool students will carry home their Classwork Folder, which includes the week's work and communication from the teacher. Elementary students bring home their Classwork Folder on the day designated by the teacher and may include communication from the school.
- Gradelink
  - CCS values the partnership between the home and school. To help keep you informed about your child's academic performance, attendance and behavior, the Elementary uses Gradelink, a web-based school management software. Gradelink provides a password-protected online resource for you to access this current information. Teachers may also be emailed through Gradelink.
  - **Teachers will let you know the best way to contact them.**

## School Procedures

- Cell Phones/Electronic Devices
  - Students are expected to turn off their cell phones when they arrive on campus in the morning. They can then turn them on at the end of the day, after 3:25 p.m.
  - Students will have their electronic devices/phones confiscated if they use them at school between the hours of 8:15 a.m. and 3:25 p.m.
  - Teachers have the discretion of allowing students to use electronic devices during the school day for educational reasons.
  - Depending on the circumstance, students may be given permission to call parents from the office.
- Child Abuse
  - CCS personnel will notify the appropriate authorities within 24 hours of suspected or reported child abuse, neglect or abandonment in accordance with the law.
- Child Custody
  - The release of a child to a parent may only be restricted by legal documents. It is required that legal stipulations relative to child custody be provided in writing (along with any legal documentation).

- Child Sign-In/Sign-Out
  - **Preschool**
    - For safety reasons, parents are to sign their child in and out of school. All children must be brought directly into their classroom by the person responsible for the child, and signed in on the sheets at each class window. When picking your child up from school you must also sign them out.
  - **K-6**
    - Students may be dropped off at 8:15 a.m. when the monitor has put out the green flag. If a red flag is displayed, students are to go directly to the gym due to inclement weather. If you are late to school, the parent **must** check the student in at the reception desk.

### Classroom Observations

- Classroom observations are a function of the supervision and evaluation process. The school Administrator is responsible for all issues that would fall under the supervision and evaluation umbrella. Please contact the school and request an appointment with Mrs. Tiber if you have concerns or wish to observe in a classroom.
- **Dress Code**
    - Students should keep themselves neat, clean and well groomed.
    - Hats will be allowed in the buildings with conditions. Hats may not distract from the learning environment or conceal eyes/vision. Teachers can establish their class as a No Hat Zone. Teachers and Administrators have discretion to ask for hats to be removed.
    - Shoes will be worn always. Shoestrings will be kept tied. Sandals are allowed if they have straps that buckle or Velcro to secure the sandals to the feet. Flip-flops or shoes with stacked or high heels of any style are not allowed.
    - Students are expected to wear clothing that is functional for active play, particularly on PE days.
    - Shirts that don't cover the midsection are not allowed. Raising arms should not reveal the midsection.
    - Girls will wear clothing of a modest length and modest neckline. The staff reserves the right to judge if clothing is immodest.
    - Tank tops, tank dresses or spaghetti straps will be permitted only if they have a covering over the top. This applies to all students.
    - Shorts, skirts and dresses should be approximately fingertip length or longer. Skirts and dresses should have shorts or leggings underneath.
    - Undergarments should not be visible.
    - Preschool and kindergarten students must have an extra set of clothing (underwear, shirt, pants, and socks) in a marked bag to leave in his or her classroom for accidents. If the child uses these emergency clothes, they will be sent home with the child. Please return them the next day.
    - Clothing depicting disrespect, aggression, or immorality in character, including graphics considered inappropriate, will not be allowed. The school reserves the right to judge if clothing is acceptable.
    - Leggings, spandex or similar clothing should have a covering over the bottom.
    - Wednesdays are Spirit Days. Students are encouraged to wear cougar gear or our school colors of navy, silver/grey and white.
    - The CCS Dress Code applies to school activities outside normal school hours.
    - Calvary Christian Preschool and the Extended/Summer Programs follow the same dress code unless communicated otherwise.
    - Periodically, students are encouraged to participate in teacher or school designated Spirit Week, Dr. Seuss Week or other special activities that allow students to wear something unique, like costumes.
  - **Emergencies and/or Illnesses**
    - First Aid will be administered to children who are ill or injured at school.
    - Parents will be notified when the following conditions exist:
      - Temperature
      - Vomiting
      - Diarrhea
      - Significant pain

- Please do not send your child to school when the following conditions exist:
  - **Fever**
    - Your child should remain at home for a fever greater than 100° F. Your child may return to school when fever free for 24 hours without fever reducing medicine such as Tylenol or Ibuprofen.
  - **Vomiting/Diarrhea**
    - A child with diarrhea and/or vomiting should remain at home and should not return to school until symptom free for 24 hours.
  - **Conjunctivitis (Pink Eye)**
    - A child diagnosed with pink eye may not return to school until 24 hours after the first dose of prescribed medication. If the pink eye is determined to be viral, your child may return to school when both eyes are clear
  - **Rashes**
    - Common infectious diseases are most contagious during the early stages. A child with a suspicious rash should return to school only after a healthcare provider has made a diagnosis and authorized the child's return to school.
  - **Strep Throat**
    - A child that has been diagnosed with strep throat may return to school after 24 hours of prescribed antibiotics.
  - **Head Lice**
    - A child with head lice should remain home until treatment is given to kill the live lice and nit removal is complete. Please notify the school office if your child does contract lice.
  - **Other**
    - Please keep your child home if he/she is experiencing discomfort that would interfere with the ability to function in school (i.e. uncontrollable cough, severe lack of energy, etc.).
- **Medication Policy**
  - Kindergarten - 6th
    - Medications that are to be administered during school must be provided by the parent in the original container. The container must list the name of the medication, when it expires, and dosage requirements.
    - The school may request written instructions from the health care provider.
    - Parents may come to school and administer medication to their child if they wish.
    - All medications that are to be taken at school must be kept in the main office and are not allowed in backpacks, lockers, desks, etc.
    - A student that must use a self-administered medication for a potentially life-threatening illness shall be permitted to possess and use a prescribed inhaler or an epinephrine auto-injector always. The student must fully understand how to self-administer the medication. Parents are requested to provide back-up medication to be kept at school, should the student not have the self-administered medication when they need it.
    - **Preschool students must be given required medicine before and after school by the parent except for emergency medication. Children with asthma must have an extra inhaler that can be kept in a locked closet in the classroom.** The child MUST be able to administer the correct dosage required.
- **Fire and Lockdown Drills**
  - Fire drills and lockdown drills will be held throughout the school year. In the event of a real emergency, both the lockdown alarm and the fire alarm will automatically notify police or fire personnel.

- **Inclement Weather**
  - For school closures or delays, we will always try to notify you by 6:30 a.m. through email. Please also check [KTVB News](#) , 89.5 KTSY radio or our [CCS facebook](#) page.
  - Parents should ultimately determine if roads are unsafe from home and stay in if necessary.
  
- **Library**
  - We have a growing library and are very discriminating in the choice of books we have on its shelves.
  - Books are selected to enhance what our students are studying, and for their personal reading enjoyment.
  - Donations of new books or money will gladly be accepted for our library.
  - Late and lost books will be assessed a fine.
  
- **Lost and Found**
  - CCS is not responsible for lost or stolen articles.
  - All misplaced or lost personal belongings that have been left will be taken to the office.
  - Unclaimed items will be given to the thrift store ministry for distribution.
  - All misplaced or lost textbooks will be taken to the CCS office.
  - Please mark all your child's belongings.
  
- **Lunch/Snacks**
  - Nutritional lunches and snacks from home enhance your child's learning capacity. **Please do not include soda or candy.** Be sure to include anything your child will need (utensils, napkins, etc.).
  - **The Preschool and Extended-Programs are peanut-free.** Please do not send peanut butter, peanuts, or nuts of any kind. Snacks containing nuts will be removed and given to the parent upon pickup.
  
- **Show and Tell**
  - Show and Tell is scheduled by the individual preschool classrooms. If your child brings an item that may be easily damaged, please give the item to the child's teacher for safekeeping. CCS and staff are not responsible for lost, damaged, or broken items.
  - **Guns, swords, and toys that could hurt another child are not allowed.**
  
- **Transfer**
  - CCS will send a request for student records from the student's former school upon admission.
  
- **Withdrawal**
  - When a student is voluntarily withdrawn from the school **for any reason**, tuition must be paid in full for each calendar month that the student was in attendance.
    - Based on one-tenth of the annual tuition.
  - Tuition is still due if a student will be voluntarily absent for an extended period (vacation, etc.) and plans to return to school.
  - When a student is expelled or withdrawn at the recommendation of the school, tuition will be due on a prorated basis for each day of attendance.
  - **Records will not be processed if there is a balance owing on an account.** Parents must remember that they have made a year-long commitment and all monies are due and payable at exiting.

## Goals for Student Behavior

*"Do not let anyone look down on you because you are young,  
but set an example for the believers in speech, in life, in love, in faith and in purity."  
1 Timothy 4:12*

### ● General Expectations

- We expect students to arrive on time, to be prepared with completed homework, and to be ready to be a student. All students show commitment to participating in the school culture at CCS by embracing the following values:
  - We will embrace truth and show grace to each other as we foster God honoring relationships.
  - We will value one another as uniquely designed in the image of God.
  - We will use good manners, such as "please," "thank you," and "excuse me."
  - We will help one another as often as possible.
  - We will show respect to our learning environment by keeping order in our halls and classrooms.
  - We will encourage each other to do our best.

### ● Correction

- We aspire to address student behavior that does not fall within these boundaries, consistently, kindly, and objectively. To help in accomplishing these goals, the following guidelines are adhered to:
  - Behavior that does not support our school culture, whether in or out of the classroom, is addressed first by the classroom teacher or recess monitor.
  - Repeated behavior may also be addressed by Mrs. Zachmann, Mrs. Tiber, or Mrs. Thompson, and will be communicated to the student's parents.
  - Parents will be contacted for the following behaviors.
    - Hitting
    - Swearing, offensive language, intimidation, or bullying
    - Fighting, or other physical altercations
      - In **elementary school**, this will be addressed with a phone call to parents and a possible suspension for the remainder of the day, and/or following day, dependent on the age of the student and the severity of the offense. Repeat offenses may be given additional suspension as determined by the administrator. Suspension would also impact attendance at the **CCS Extended Program**. Repeat offenses will also require a meeting with parents and student and a possible placement in the Pathways Behavior Program. (see Pathways at CCS below)
      - The parent of a **preschool** student will be contacted and may be asked to take their student home for the day depending on the seriousness and frequency of the offense.
      - Physical altercations involving a weapon, and/or any sexual misconduct, are grounds for immediate expulsion from CCS.
      - Administration reserves the right to determine the status of a student at CCS.
      - While a suspension is a temporary removal from school, a student who has been expelled **may not** return to the school, or any school program, at any point.

## Pathways at CCS

“We have seen his glory, the glory of the one and only Son, who came from the Father, **full** of *grace* and truth. For the law was given through Moses; *grace* and truth came through Jesus Christ.”

John 1:14,17

Pathways at CCS is designed to provide a place for CCS students to receive individualized support during the school day. We believe that the best way to help our students grow is by walking alongside them in **grace** and **truth**, as we seek to develop them spiritually, relationally and academically. To accomplish this, two Pathways are available to all students who show significant academic or behavioral needs. Enrollment in the program will be based on applicable assessment, and determined by the classroom teacher, administration, and parental consent. A parent request for participation in either Pathways Program will require proof of need, based on assessment or teacher recommendation. Priority will be given to the students with the greatest need.

- **Behavioral Pathways**
  - Designed to engage students in the growth of their character and relational skills, both in and out of the classroom. This is an opportunity for a student who is struggling to succeed with their behavior, to receive extra practice at doing the next right thing.
  - Entered at the request of a teacher or the administration.
  - May be continued for 9 weeks, at which point the student will transition out of the program, or may be offered one 9 week extension. A student may remain in the program for a maximum of 2 quarters (18 weeks). If at any point in this time, significant challenges are still present, the status of the student will be assessed by the administration. A decision for withdrawal for the current school year may be made during this time, either at the request of the parents or administration. A student who has been withdrawn may reapply for a future grade.
  
- **Academic Pathways**
  - Provides weekly scheduled times for a student to work one-on-one with a resource teacher to address needs in the area of math and/or language arts.
  - Entered at the request of a teacher or the administration.
  - May be entered at any time in the school year and continued for as long as needed. The student will be regularly assessed to determine need.